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Job Description: Bully Pulpit Player Assistant

Non-Exempt: Hourly worker and **Summer Seasonal Worker**

Position Summary:

Monitor and control pace of play by communicating with players. The player assistant ensures guests have all necessary information to fully enjoy their golfing experience in the North Dakota Badlands.

Essential Job Functions:

- Provide directions to players.
- Be aware of course policies. Be able to enforce these policies while allowing guests to enjoy their time on the course.
- Patrol golf course.
- Check restrooms, ball washers, and traps.
- Report equipment or sprinkler malfunction to maintenance and/or golf shop.
- Report golf car malfunction, if abandoned car is found, locate players, apologize and make secure a replacement car.
- Be available to assist anyone in emergencies, and be able to make emergency calls.
- Do periodic tee sheet checks to make sure that everyone on the course is on the tee sheet.
- Remove litter from parking lot and assist with cleanliness of facility and equipment.

Other Responsibilities:

- Other duties assigned by the Golf Course Management Team.

ADA Requirements

- Continuously
 - Sit
 - Talk
 - Hear
 - Visual acuity to determine accuracy, neatness and thoroughness of work assigned, and determine safety of workplace surroundings for themselves and guests.
- Frequently
 - Repetitive use of hands/arms
- Occasionally
 - Stand
 - Walk
 - Climb

- Environmental Conditions
 - Continuously working in hot and humid outside conditions.

Qualifications and Education Requirements:

- Must have excellent knowledge of the game of golf and the course rules.

Supervision:

- Reports to the Clubhouse Manager.
- This is not a supervisory role.

Please note that this job description is meant to give a basic understanding of the position and does not cover every part of the job duties and requirements. TRMF reserves the right to change or assign other duties to this position at anytime.