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Job Description: Maltese Burger Manager

Non-Exempt: Hourly worker and **Summer Seasonal Worker**

Position Summary:

Manage and ensure the smooth running of the Maltese Burger.

Essential Job Functions:

- Train employees in proper procedures for preparing and cooking food items.
- Set up the food preparation line and ensure the proper use of tools and equipment as well as food placement.
- Follow correct procedures for opening and closing the Maltese Burger.
- Follow portion control standards and ensure staff is cooking food to guests' requests.
- Take guests' food and beverage orders, count change, and correctly operate the POS system and credit card machine.
- Rotate food and beverage items.
- Make sure food products are put away.
- Follow routine cleaning procedures, for example, changing the oil in the fryers.
- Report any issues to the Food and Beverage Director.

Other Responsibilities:

- Other duties as assigned by the Food and Beverage Director.

ADA Requirements

- Continuously
 - Standing
 - Repetitive use of hands and arms
 - Grasping
 - Lifting 10 pounds or less
 - Carrying up to 10 pounds
- Frequently
 - Walking
 - Talking
 - Carrying
 - Exposed to fumes, gases, odors, or dust
 - Working with sharp objects/tools
- Occasionally
 - Bending over
 - Reaching overhead
 - Crouching
 - Pushing and or pulling
 - Lifting 11-25 pounds

- Carrying 11-25 pounds
- Environmental Factors
 - Continuously working inside in heat or hot temperatures.
 - Occasionally works outside in hot or cold temperatures.
 - Occasionally working around chemicals .
 - Frequently working with sharp objects or tools.
 - Frequently around fumes, gases, odors, dust, grease, oil, and mud.
 - Continuously working with hot burners.

Qualifications and Education Requirements:

- Previous food service experience required.
- Previous management experience preferred, but not required.

Supervision:

- This is a supervisory role.
- Reports to the Food and Beverage Director.

**Please note that this job description is meant to give a basic understanding of the position and does not cover every part of the job duties and requirements. TRMF reserves the right to change or assign other duties to this position. **